

Memo to: Board of Education
From: Stephen R. Johns
Re: Snow Removal Bid
Date: October 13, 2011

A mandatory pre-bid meeting was held on October 6 with seventeen vendors present. The district received twelve bids for snow removal . Four bids were determined to be unresponsive due to their failure to use the appropriate form for submission of their bid as well as their lack of acknowledgement of receipt of Addendum 2 & 3 that was included on the required bid submission form. Addendum 2 was provided to the vendors at the pre-bid meeting and addendum 3 was emailed or mailed to the vendors if no email address was provided.

- The bids were all very competitive.
- Because there were two vendors that provided snow removal for the 2010-11 school year, I was unable to verify the number of times the lots were plowed and salted. I was able to review the billings for the 2009-10 school year and identify the number of times the lots were plowed and salted. I was also able to verify the depth of each of the snowfalls for that year.
- Using the data from the 2009-10 school year, a cost using the bids submitted was calculated.

Based on the results, I am recommending that the Board of Education award the snow removal contract for the period from October 18, 2011 through October 17, 2012 to Ground Effects Maintenance. I am recommending that the board award the base bid to Ground Effects Maintenance. Alternate 2 included the clearing of the sidewalks that could be cleared with a plow at West and clearing of the large sidewalk adjacent to the rear parking lot at Central.

A copy of the bid tabulation sheet is attached. The bid specifications allow the contract to be renewed for up to two additional years with a cost increase not to exceed the most recent 12 month CPI-U.

Millburn District 24 Snow Bid Results October, 2011

Vendor	Base Bid Up to 3"	3.1" - 6"	6.1" - 9"	Salt Application	Alternate 1 - Season Cost - Salt Extra	13 Alt 1 - Season w/Salt Applications based on 2009-10
Ground Effects Maintenance	\$ 490.00	\$ 615.00	\$ 772.00	\$ 525.00	\$ 28,200.00	\$ 35,025.00
Kelly Landscape	\$ 1,140.00	\$ 1,368.00	\$ 1,778.00	\$ 690.00	\$ 27,450.00	\$ 36,420.00
Leafblad Enterprises, Inc.	\$ 1,235.00	\$ 1,765.00	\$ 2,295.00	\$ 595.00	\$ 31,600.00	\$ 39,335.00
Midwest Snow Solutions	\$ 1,385.00	\$ 1,662.00	\$ 1,994.00	\$ 540.00	\$ 36,720.00	\$ 36,720.00
Mitch's Green Thumb Landscaping	\$ 570.00	\$ 798.00	\$ 1,200.00	\$ 675.00	\$ 30,000.00	\$ 38,775.00
Suburban Snow Plowing	\$ 875.00	\$ 1,050.00	\$ 1,260.00	\$ 657.00	\$ 47,375.00	\$ 55,916.00
Tovar Snow	\$ 675.00	\$ 750.00	\$ 875.00	\$ 575.00	\$ 30,825.00	\$ 38,300.00
Trees "R" Us	\$ 980.00	\$ 1,372.00	\$ 2,058.00	\$ 630.00	\$ 40,320.00	\$ 48,510.00

Alt 1 Includes Salt

Alt 1 - up to 32"

Vendor	Alternate 2 - Sidewalks - Up to 3"	3.1" - 6"	6.1" - 9"	Salt Application	Base Bid using 2009-10 Snowfalls	Alternate 2 using 2009-10 Snowfalls
Ground Effects Maintenance	\$ 98.00	\$ 124.00	\$ 148.00	\$ 115.00	\$ 15,114.00	\$ 17,715.00
Kelly Landscape	\$ 190.00	\$ 228.00	\$ 273.60	\$ 165.00	\$ 24,244.00	\$ 28,494.20
Leafblad Enterprises, Inc.	\$ 75.00	\$ 125.00	\$ 175.00	\$ 85.00	\$ 26,729.29	\$ 28,834.29
Midwest Snow Solutions	\$ 342.00	\$ 410.00	\$ 513.00	\$ 140.00	\$ 24,645.00	\$ 30,295.00
Mitch's Green Thumb Landscaping	\$ 175.00	\$ 250.00	\$ 325.00	\$ 125.00	\$ 19,185.86	\$ 22,935.86
Suburban Snow Plowing	\$ 360.00	\$ 430.00	\$ 515.00	\$ 250.00	\$ 21,236.00	\$ 28,466.00
Tovar Snow	\$ 160.00	\$ 175.00	\$ 220.00	\$ 100.00	\$ 17,340.00	\$ 20,375.00
Trees "R" Us	\$ 165.00	\$ 248.00	\$ 372.00	\$ 120.00	\$ 24,498.00	\$ 28,205.00

	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
HISTORICAL COSTS FOR SNOW REMOVAL	\$ 18,060.00	\$ 31,601.00	\$ 51,353.00	\$ 47,309.00	\$ 37,179.00	\$ 41,703.00